

Head Office, Suvastu Imam Square (L-6) 65 Gulshan Avenue (Gulshan-1), Dhaka Telephone: 02-222292961, Ext.: 70620

Date: December 29, 2022

Printing of Wall & Desk Calendar 2023

Meghna Bank Limited, a leading Commercial Bank in the private sector, invites Price Quotation (including VAT & AIT) from reputed Advertising firms, Printing House for Printing wall & Desk Calendar for the year 2023 of the Bank as per following specification:

SI	Name of Product	Specification of Calendar		Quantity
01.	Wall Calendar 2023	Size	13.5"x21.5"	12,000 Pcs
		Paper	200GSM Art Card	
		Page	06 Leaves	
		Color	Both side 4 color Print	
		Binding	Foreign Wire O Binding	
		Top Page	01 Leaf 100 gsm art paper 4 color print	
		Back	Swedish Board 600 gsm (300+300)	
02.	Envelope	Size	14.5"x22.5"	5,000 Pcs
		Paper	120 gsm offset paper	
			One side 1 color print with	
		Color	marking	
03.	Desk Calendar 2023	Size	5"x8.25"	6,000 Pcs
		Paper	300gsm art card	
		Page :	13 Leaves	
		Color	4 color Print	
		Binding	Foreign Wire O Binding	
	Envelope	Size	7.5"x9"	
		Paper	120gsm offset paper	
		Color	4 color Print	
	Stand	Size	5.5"x8.25"	
		Paper	120gsm Matt paper, Matt lamination, Hardboard stand	
		Color	One color both side print	
04.	Design Charge	O1 Job		

Price Quotation (including VAT & AIT) along with complete dummy / sample are to be submitted to the **General Services Division**, Meghna Bank Limited, Head Office, 6th floor, 65 Gulshan Avenue (Gulshan-1), Dhaka-1212, during the office hours on or before January 04, 2023. The Bank Authority reserves the right to accept or reject any or all of the designs / quotations in full or part without assigning any reason whatsoever. For any query, please contact with Mr. Imtiaz Shahriar Emon (Telephone: 02-222292961, Ext.: 70620, Mobile: 01745969686)

Head of General Services Department

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